



FLAGLER COUNTY VILLAGE COMMUNITY ROOM

At the Heart of the Flagler Cares Mission is
Community



The Flagler County Village Community Room, a 1,500 square foot conference space, comfortably seats 60 participants, and offers versatility for meetings, trainings, workshops, and more.

Conveniently located a half-mile from I-95's exit 289, and near numerous amenities, the Community Room is an easily accessible meeting space for our Village and Community Partners, and local non-profits, to gather, share and grow.

About the Community Room

THE SPACE

- Clean, quiet, professional location
- Five standard room configurations to choose from (pictured below)
- Adequate parking available
- Easy online scheduling and quick reservation approval
- Flagler Cares Community Partners receive priority status and special rates
- 90" Screen available for Chrome casting or screen mirroring

CONTACT INFORMATION

EMAIL

communityroom@flaglercares.org

PHONE

(386) 319-9483 ext. 0

ADDRESS

160 Cypress Point Parkway, Suite B304,
Palm Coast, FL 32164

HOURS OF OPERATION

Monday – Friday: 8:30am – 4:30pm

After hours and weekends available upon request

RATES

Our conveniently located conference room accommodations are available on an hourly basis.

During Business Hours (8am-5pm):

\$20/hours

After Hours (5pm-9pm) & Weekends (8am-9pm):

\$40/hour

[MAKE A RESERVATION](#)

Room Configurations



Theater (21 tables/42 chairs)



Classroom (21 tables/42 chairs)



Board Room (16 tables/32 chairs)



Long U (20 tables/40 chairs)



Rectangle (20 tables/40 chairs)

FAQ

HOW SOON AFTER SUBMITTING MY RESERVATION REQUEST WILL I KNOW IF IT WAS APPROVED?

Reservations are typically reviewed within 2 business days.

WHERE IS THE FLAGLER COUNTY VILLAGE COMMUNITY ROOM LOCATED?

The Flagler County Village Community Room is located in City Marketplace, Building B, on the 3rd Floor (same building as Dominic's Deli). There is only one elevator that comes to the 3rd floor, so please allow a little extra time to arrive. There are exterior stairs on either side of the building from the 1st floor to the 2nd floor and interior stairs from the 2nd floor to the 3rd floor (look for signs on the glass doors on the 2nd floor). Signs will direct you to Suite 304.

HOW DO I SELECT THE ROOM CONFIGURATION NEEDED FOR MY EVENT?

There are five standard configurations offered. When making your reservation request, select the configuration that best serves your needs. A maximum of 60 chairs are available for use. Reasonable alternatives considered.

WHEN CAN I ENTER THE COMMUNITY ROOM FOR MY RESERVATION?

When requesting a reservation, renters should reserve the Community Room for the time of the event, including set-up and breakdown.

CAN I PUT DECORATIONS UP IN THE ROOM?

Decorations are allowable with prior approval.

CAN I CONTROL THE LIGHTS?

There are some lights in the Community Room that can be turned off, but emergency lights remain on at all times.

CAN I ADJUST THE THERMOSTAT IN THE ROOM?

The thermostat in the Community Room can be adjusted, but must be returned to the set temperature when you arrived.

I PLAN ON SERVING FOOD THAT REQUIRES A HEATING SOURCE? IS THAT ALLOWED?

Heated food service is limited to chafing dishes. No plug-in devices allowed.

WHAT IF I WANT TO USE THE BIG SCREEN TV DURING MY RENTAL?

Our 90" screen is available for Chromecast connectivity or via an HDMI cable. Please request use of the screen on the reservation form.

WHAT OTHER AMENITIES ARE AVAILABLE?

- 4x5 foot mobile white board
- Private bathroom (handicap accessible) located within the Community Room and an additional bathroom located in the Flagler Cares lobby (available during business hours)
- Podium

CAN I HAVE ALCOHOL AT MY EVENT?

Alcohol is not permitted in the Community Room.

IS SMOKING ALLOWED?

The Community Room is a non-smoking facility.

Nearby Restaurants

- Bob Evans
- Carrabba's Italian Grill
- Chick-fil-A
- Dunkin'
- Houligan's
- Outback Steakhouse
- Sonny's BBQ
- Starbucks
- Steak 'n Shake
- Swillerbees Craft Donuts & Coffee
- Texas Roadhouse
- Wild Ginger
- Zaxby's



Located in City Marketplace

- [Dominic's Deli & Eatery](#)
- [Adette's Bistro & Bakery](#)